**Jean Ribault High School**

**Student Enrollment Proof of Address Options**

**Proof of Residency Requirements**

Proof of residence is required before a student is enrolled in his/her properly assigned school. For registration and subsequent enrollment, the parent or legal guardian must complete the district's student registration form and submit:

1. 1 (one) document from the sources listed in Column A
2. 1 (one) additional document from Columns B or C (both sources of information must match).

3.    For extraordinary circumstances, please contact the District's Pupil Assignment Office/School Choice office directly for further clarification regarding other accepted official identification sources not listed below.

|  |  |  |
| --- | --- | --- |
| **Column A** | **Column B** | **Column C** |
| Jacksonville Electric Authority (JEA) bill or TECO bill | Automobile Insurance | Current Bank Account Statement (may block out account number) |
| Mortgage agreement (or closing statement) | Credit Card statement | Payroll Statement |
| Lease agreement (from a company, or \*private individual) | Bank account statement | Current non-cellular phone bill |
| Driver’s License or State ID | US postal service confirmation  of address change | Vehicle Registration |

 \*Private lease agreement must be notarized AND two additional documents from columns B and C are required.

**Jean Ribault Senior High School**

**Student Enrollment Requirements**

Students who are enrolling from a Duval County School complete items 1, 2, 3, 4 & 9

Student who are enrolling from out of county or out of state complete items 1 – 9

\_\_\_\_\_ 1. Proof of Address in Parent/Guardian’s Name (See Proof of Address Information)

* List two (2) documents that are provided:
  + One from Column “A” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + One from Column “B or C” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ 2. All School Records from 9th – 12th grade

* Student Receives ESE Support Services Yes \_\_\_\_\_ No \_\_\_\_\_
* Current IEP Available for Review Yes \_\_\_\_\_ No \_\_\_\_\_
* Student Covered by 504 Plan Yes \_\_\_\_\_ No \_\_\_\_\_
* Copy of 504 Plan Available for Review Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ 3. Withdraw Form from transferring School with current courses or grades

\_\_\_\_\_ 4. Immunization Required

* 2 MMR
* Hepatitis B Series (3 shots)
* DTP Booster (Must be within 5 years)

\_\_\_\_\_ 5. Copy of Birth Certificate

\_\_\_\_\_ 6. Copy of Social Security Card

\_\_\_\_\_ 7. Proof of Physical Exam (within 1 year)

\_\_\_\_\_ 8. Home Language portion of enrollment packet **(New to County Only)**

\_\_\_\_\_ 9. Military Transfer Yes \_\_\_\_\_ No \_\_\_\_\_